


Strathcona County Library
Board Meeting
April 24, 2017 – 7 pm.
Strathcona County Community Centre – Meeting Room #5
AGENDA

 Strathcona County LIBRARY	<p>Vision The heart of a connected, informed, and inspired community.</p> <p>Mission Reaching out across urban and rural Strathcona County, the Library promotes engagement, sparks imagination, and provides the tools for building skills and knowledge.</p>
Values	Equitable Access Responsiveness Intellectual Freedom Accountability Collaboration

Board Governance Role

- Governance: Board: Direction, Leadership, Accountability;
- Management: CEO provides managerial oversight and ensures an effective management team is in place;
- Implementation: Staff.

1. Call to Order

2. Approval of the Agenda, p. 1-3

Recommendation: To approve the agenda.

3. Minutes of the March 20, 2017 Board Meeting, p. 4-8

Recommendation: To approve the minutes of the March 20, 2017 Library Board meeting.

4. Business Arising from the Minutes

5. Items for Information

5.1 Action Items, p. 9

5.2 List of correspondence: Incoming, Outgoing and Media Releases, p. 10

Recommendation: To accept the Items for Information for information.

Reports for Discussion

6. Written Reports

6.1. Department Reports, p. 11-16

Recommendation: To accept the Written Reports for information.

7. Verbal Reports

7.1 County Councillor Report

7.2 Chair Report

Recommendation: To accept the Verbal Reports for information.

8. New Business

- 8.1 Draft Minutes of the Executive Committee/Audit Committee Meeting of March 28, 2017, p. **17-18**
- 8.2 Draft Strathcona County Library 2016 Financial Statement
- 8.2.1 Management Notes for the Draft Financial Statement (For Information), p. 19-27
- 8.2.2 Draft Strathcona County Library Financial Statement for the Year Ended December 31, 2016, p. 28-44
Recommendation: That the Strathcona County Library Board accept/approve the 2016 Financial Statements.
- 8.3 2017 First Quarter Financial Statement (For Information), p. 45
- 8.3.1 2017 First Quarter (Q1) Financial Results, p. 46-47
- 8.3.2 Library Board Cost Centre Details, p. 48
Recommendation: That the Strathcona County Library Board accept the First Quarter 2017 Financial Statement for information.
- 8.4 Report from the Ad Hoc Volunteer Awards Committee, p. 49
Recommendation: That the Strathcona County Library Board ratify the recommendation of the Ad Hoc Muriel Abdurahman Volunteer Award Committee.
- 8.5 Draft 2016 Annual Report (to follow)
Recommendation: That the Strathcona County Library Board approve the 2016 Annual Report.
- 8.6 Plan for May 16 Board Meeting
- 8.7 Minutes of the Public Advocacy Committee meeting (For Information), p. 50-51
- 8.7.1 Draft 2017 Public Advocacy Committee Work Plan, p. 52
Recommendation: That the Strathcona County Library Board approve the 2017 Public Advocacy Committee Work Plan.

9. Board Member Business/Comments

- 9.1 Board Member Round Robin
- 9.2 Upcoming Events:
- Information and Volunteer Centre National Volunteer Week Kick-off Breakfast, April 24 7:30 to 9 am.
 - Books, Bites, and Bubbly and fashion show, May 1 at Spark Centre
 - Friends meetings: April 10, and Friends AGM May 6 11 am., CC MR#5
 - Volunteer Appreciation Luncheon, May 6, Agora
 - Presentation to Priorities Committee, May 16
 - Library Board Meeting in Fultonvale, May 16
 - 2017 Student Skills Portfolio Breakfast, May 25

9.3 Alberta Library Conference session strategy.

10. Parking Lot Items: Round Table Discussion and Decision

11. Public Presentations

12. Adjournment

Upcoming Standard Agenda Items:

May:

- Revisit Plan of Service to approve action plans for the following year
- Approve the annual report

[Executive Committee presents annual report and audited financial statement to County Council.]

June

- Approve direction of operating budget for next year
- Approve five-year capital plan.
- Approve proposed revisions to the fee schedule.
- Review Key Trends Document.

September

- Accept the second quarter financial statement information (April to June)
- Approve Canada Library Month Declaration and Read-In Week Proclamation.
- Accept Action Plan mid-year progress report
- Approve closed days and Board meeting dates for next year