


**Strathcona County Library
Board Meeting
March 20, 2017 – 7 pm.
Strathcona County Community Centre – Meeting Room #5
AGENDA**

 <p>Strathcona County LIBRARY</p>	<p>Vision The heart of a connected, informed, and inspired community.</p> <p>Mission Reaching out across urban and rural Strathcona County, the Library promotes engagement, sparks imagination, and provides the tools for building skills and knowledge.</p>
Values	Equitable Access Responsiveness Intellectual Freedom Accountability Collaboration

Board Governance Role
<p>Governance/Board: Direction, Leadership, Accountability. Operational Management/CEO: Managerial oversight – ensures an effective management team is in place. Implementation: Staff.</p>

1. **Call to Order/Presentation about the Social Framework Renewal: Bree Claude, Director of the County’s Family and Community Services Department, and Gord Johnston, the County’s Association Commissioner for Community Services.**
2. **Approval of the Agenda, p. 1-3**
Recommendation: To approve the agenda.
3. **Minutes of the February 27, 2017 Board Meeting, p. 4**
Recommendation: To approve the minutes of the February 27, 2017 Library Board meeting.
4. **Business Arising from the Minutes**
 - 4.1 WCB Opt in or out, p. 10-14
Recommendation: That the Board Member’s acceptance of WCB coverage will remain in place for their term unless the CEO is notified in writing.
 - 4.2 Draft Conference Attendance Guideline, p. 15
Recommendation: To approve the Conference Attendance Guideline.
5. **Items for Information**
 - 5.1 Action Items, p. 16
 - 5.2 List of correspondence: Incoming, Outgoing and Media Releases, p. 17
 - 5.3 Friends of Strathcona County Library Society Minutes of the February 6, 2017 Meeting, p. 18-21
Recommendation: To accept the Items for Information for information.

Reports for Discussion

6. Written Reports

6.1. Department Reports, p. 22-24

Recommendation: To accept the Written Reports for information.

7. Verbal Reports

7.1 County Councillor Report

7.2 Chair Report

Recommendation: To accept the Verbal Reports for information.

8. New Business

8.1 2017 Board/Staff Strategic Planning Retreat Results

8.1.1 Draft 2017 Board/Staff Retreat Results, p. 25-36

8.1.2 Retreat Evaluation – for information and discussion, p. 37-45

8.1.3 Next Steps, p. 46

Recommendation: To accept the notes for information.

8.1.4 Draft Library Service in Communities, p. 47-49

Recommendation: To approve the revisions to the Library Service in Communities document.

8.2 Facility Collaboration Agreement, p. 50-75

9. Board Member Business/Comments

9.1 Board Member Round Robin

9.2 Interested in attending the Audit Committee Meeting on March 28, 2016?

9.3 Distribute Complementary Beverage Cards

9.4 Upcoming Events:

- Information and Volunteer Centre National Volunteer Week Kick-off Breakfast, April 24 7:30 to 9 am.
- Books, Bites, and Bubbly and fashion show, May 1 at Spark Centre
- Friends meetings: April 10, and Friends AGM May 6 11 am., CC MR#5
- Volunteer Appreciation Luncheon, May 6, Agora
- 2017 Student Skills Portfolio Breakfast, May 25

9.5 Coordinate session attendance and carpooling, p. 76

10. Parking Lot Items: Round Table Discussion and Decision

11. Public Presentations

12. Adjournment

Upcoming Standard Agenda Items:

April:

- Accept the first quarter financial statement information (January to March)
- Accept the audited financial statements for information for previous year
- Approve the recipient of the Muriel Abdurahman Volunteer Award
- Confirm annual priorities in order to develop budget for the following year.

May:

- Revisit Plan of Service to approve action plans for the following year
- Approve the annual report

[Executive Committee presents annual report and audited financial statement to County Council.]

June

- Approve direction of operating budget for next year
- Approve five-year capital plan.
- Approve proposed revisions to the fee schedule.
- Review Key Trends Document.