

Strathcona County Library Board
Meeting
March 20, 2017
Meeting Room 5, Community Centre

MINUTES

BOARD MEMBERS PRESENT

Anna Pandos (Chair)
Anne Nothof
Lynn Walker
Colleen Burton Ochocki
Tamara Epple
Katharine Weinmann
Ken Glover
Councillor Fiona Beland-Quest

Regrets

Leah Lewis
Denise Charbonneau

Library Staff

Sharon Siga (Chief Executive Officer)
S. Gaumont (Minutes)
Sue Colp, Assistant Manager

1.0 Call To Order

The meeting was called to order at 7.04 pm.

2.0 Approval of Agenda

The Social Framework Renewal presentation will be moved to 8:00 pm.
Addition 8.3 – Letter from Strathcona County Governance Committee

MOTION 32/2017

That the Strathcona County Library Board approve the Agenda as amended.

Moved by Katharine Weinmann.

CARRIED

3.0 Minutes of the February 27, 2017 Board Meeting

MOTION 33/2017

That the Strathcona County Library Board approve the minutes of the February 27, 2017
Library Board Meeting.

Moved by Anne Nothof.

CARRIED

4.0 Business Arising from the Minutes

- 4.1 WCB Opt in or out. WCB for the Library Board is already in place for 2017 and it was agreed commencing January, 2018 WCB coverage forms will be signed at the January Board meeting. This will bring attention every year to the fact that Board Members do have WCB coverage in their role as volunteers and allow an opportunity to opt out.

MOTION 34/2017

That the Strathcona County Library Board agree acceptance of WCB coverage will remain in place and every year each Library Board Member will be able to renew or opt out.

Moved by Lynn Walker.

CARRIED

- 4.2 Draft Conference Attendance Guideline

MOTION 35/2017

That the Strathcona County Library Board approve the Conference Attendance Guideline.

Moved by Colleen Burton Ochocki.

CARRIED

There was discussion about the Ontario Library Association Conference being a valuable conference to keep in touch with what is happening in libraries across Canada. There are learning opportunities for trustees at this conference.

5.0 Items for Information

- 5.1 Action Items. Reviewed. The location of the May 16th Library Board Meeting has been moved to the Strathcona Olympiette Centre in Fultonvale. Supper will be available at 6:00 pm and the meeting will commence at 6:30. This is a later Bookmobile stop at 7:30 to 8:30 pm., so the timing will work well.
- 5.2 List of Correspondence: Incoming, Outgoing and Media Releases.
- 5.3 Friends of Strathcona County Library Society Minutes of the February 6, 2017 meeting.

MOTION 36/2017

That the Strathcona County Library Board accept the Items for Information as information.

Moved by Lynn Walker.

CARRIED

6.0 Written Reports

6.1 Department Reports. Comments of note included:

- Congratulations once again on the Imperial Oil continuing sponsorship.
- The Library does apply for summer employment grants.
- Ken Glover attended the Servus Credit Union AGM with Glenda Sheard and is very impressed with Servus as a community-minded organization.
- Thanks to the Library Board Members who participated in the Thank-A-Thon, thanking our donors. Everyone really enjoyed the event. Glenda has it well organized.

MOTION 37/2017

That the Strathcona County Library Board accept the Written Reports for information.

Moved by Tamara Epple.

CARRIED

7.0 Verbal Reports

7.1 County Councillor Fiona Beland-Quest

- Busy with Priorities Committee Meeting last week.
- Interesting open house with residents of Colchester that want to move on with future plans for their community now that Bremner has been chosen as the growth node in Strathcona County.
- The spring session of the Alberta Association of Municipal Districts and Counties (AAMD&C) is coming up. One of the topics may be the upcoming provincial review of the Employment Standards Act.

MOTION 38/2017

That the Strathcona County Library Board accept the Verbal Reports for information.

Moved by Tamara Epple.

CARRIED

8.0 New Business

8.1 2017 Board/Staff Strategic Planning Retreat Results

- 8.1.2 Draft 2017 Board/Staff Retreat Results. Great to have this document so quickly after the retreat. Thanks to Anne Smith, the facilitator. The document was reviewed and discussed. The priorities for 2018 were confirmed.
- 8.1.3 Retreat Evaluation – for information and discussion. The document was reviewed and discussed.

- 8.1.3 Next Steps. The above documents will now be reviewed by the Library's Management Team to develop action plans related to the priorities set at the Retreat for 2018. The action plans will be brought back to the Board for approval in May.

MOTION 39/2017

That the Strathcona County Library Board accept the Retreat notes for information

Moved by Lynn Walker.

CARRIED

- 8.1.4 Draft Library Service in Communities

MOTION 40/2017

That the Strathcona County Library Board approve the revisions to the Library Service in Communities document.

Moved by Lynn Walker.

CARRIED

- 8.2 Facility Collaboration Agreement. It was agreed this was a good document, and spelled out very clearly Library and County responsibilities for the next 50 years. Thanks to Tamara Epple for her review and suggestions to the Committee, and to all the Ad Hoc Committee members.

- 8.3 Letter from Strathcona County Governance Committee

Strathcona County Library Board had sent a letter to the Strathcona County Governance Committee regarding being present on the County Council Committee that selects new Board Members. The letter stated there will be no change in the process and the Library should be clear on what would fit best for the Library Board.

Presentation of the Social Framework Renewal: Bree Claude, Director of the County's Family and Community Services Department, and Gord Johnston, the County's Association Commissioner for Community Services presented the results of the Community Talk Survey and the additional community conversations, including sessions held in March. They discussed the plans for where to go from here. A group of community representatives have formed the Social Framework Renewal Steering Committee have been meeting since January to draft a new framework document and identify early projects to work on. Gord Johnston commented on how much the Committee appreciates Sharon Siga's participation and leadership with this initiative.

9. Board Member Business/Comments

- 9.1 Board Member Round Robin
- 9.2 Interested in attending the Audit Committee Meeting on March 28, 2016?
Everyone is welcome.
- 9.3 Distribute Complementary Beverage Cards. These cards are available for Board Members to use or distribute as they see fit.
- 9.4 Upcoming Events:
- Information and Volunteer Centre National Volunteer Week Kick-off Breakfast, April 24 7:30 to 9 am.
 - Books, Bites, and Bubbly and fashion show, May 1 at Spark Centre
 - Friends meetings: April 10, and Friends AGM May 6 11 am., CC MR#5
 - Volunteer Appreciation Luncheon, May 6, Agora
 - 2017 Student Skills Portfolio Breakfast, May 25
- 9.5 Coordinate session attendance and carpooling. Sharon Siga took notes on who was driving to Jasper for the Alberta Library Conference and on what days they are leaving. Everyone was asked to bring a list of their sessions picks to the next Board Meeting.

10. Parking Lot Items: Round Table Discussion and Decision

11. Public Presentations. No other presentations.

12. Adjournment. The meeting was adjourned at 9:20 pm.

Chair

Secretary/Treasurer