

Strathcona County Library
Board Meeting
March 21, 2016 – 7 pm.
Community Centre, Meeting Room #5
AGENDA

MISSION STATEMENT:

Reaching out across urban and rural Strathcona County, the Library promotes engagement, sparks imagination, and provides the tools for building skills and knowledge.

VISION STATEMENT:

The heart of a connected, informed, and inspired community.

Board Governance Role

- Governance: Board: Direction, Leadership, Accountability;
- Management: CEO provides managerial oversight and ensures an effective management team is in place;
- Implementation: Staff.

1. **Call to Order and Round Table of Introductions, including details about background**
2. **Approval of Agenda, p.**
Recommendation: To approve the agenda.
3. **Minutes of the February 22 Board Meeting, p. 3-8**
Recommendation: To approve the minutes of the February 22, 2016 Library Board meeting.
4. **Business Arising from the Minutes**
 - 4.1 Comparing Library Visits to Population Growth, p. 9-10
 - 4.2 Volunteer Activities at the Library, p. 11-12
5. **Items for Information**
 - 5.1 Action Items, p. 13
 - 5.2 List of correspondence: Incoming, Outgoing and Media Releases, p. 14-15
 - 5.3 Draft Minutes of the March 8, 2016 Executive Committee meeting, p. 16-17*Recommendation: To accept the Action Items for information.*

Reports for Discussion

6. **Written Reports**
 - 6.1. Department Reports, p. 18-27*Recommendation: To accept the Written Reports for information.*
7. **Verbal Reports**
 - 7.1 County Councillor Report
 - 7.2 Chair Report

Recommendation: To accept the Verbal Reports for information.

8. New Business

- 8.1 2016 Board/Staff Strategic Planning Retreat Results, p. 28
 - 8.1.1 Draft Results SCL Board Planning Retreat March 5, 2016, p. 29-32
 - 8.1.2 Backgrounder Documents for Each Standing Committee, p. 33-38
 - 8.1.3 Priorities for SCL Board Standing Committees, p. 39
 - 8.1.4 Draft Results of the SCL Board/Managers Planning Retreat March 5, 2016, p. 40-42
 - 8.1.5 Facilitation Evaluation – for information, p. 43-44
 - 8.1.6 Next Steps, p. 45-51

Recommendation: To accept the notes for information.

9. Board Member Business/Comments

- 9.1 WCB Coverage Discussion
- 9.2 Board Member Round Robin
- 9.3 Interested in attending the Audit Committee Meeting on April 5, 2016?
- 9.4 Finalize Trade Fair Shifts
- 9.5 Upcoming Events: Story Slam by the Fireplace, Saturday, April 2, 7 to 8:45 pm. A storytelling concert to benefit Strathcona County Library.

Parking Lot Items: Round Table Discussion and Decision

10. Public Presentations

11. Adjournment

Upcoming Standard Agenda Items:

April:

- Accept the first quarter financial statement information (January to March)
- Accept the audited financial statements for information for previous year
- Approve the recipient of the Muriel Abdurahman Volunteer Award
- Confirm annual priorities in order to develop budget for the following year.

May:

- Revisit Plan of Service to approve action plans for the following year
- Approve the annual report

[Executive Committee presents annual report and audited financial statement to County Council.]

June

- Approve direction of operating budget for next year
- Approve five-year capital plan.
- Approve proposed revisions to the fees and fines schedule.